

***Maria Elena Brackett***

8296 West 18<sup>th</sup> Avenue  
Hialeah, Florida 33014  
Phone (305) 910-4422

Date of Birth October 5, 1952  
Habana, Cuba  
Bilingual (English – Spanish)

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**Education:**

- 1978            Graduated, Florida International University, MSM
- 1974            Graduated, Florida International University, BBA
- 1973            Graduated, Miami Dade Community College, AS

**Career History:**

- 1979 to Present Real Estate Commercial Brokerage Broker  
As the managing Broker I am responsible for the preparation and execution of the budget, strategic planning, scheduling, marketing, provide analysis of commercial properties income and values, and training of office personnel. I specialize in extensive Internet research to obtain information that locates and match properties with their respective owners that correspond with the requirements of clients.
- 2009            Notary Signing Agent – Notary Public
- 1974 – 1979    Real Estate Residential Brokerage Salesperson  
As a salesperson I was responsible for marketing presentation to my clients and sales of their properties.

**Professional Licensing and Certifications:**

- 2009            Notary Signing Agent Certification Program
- 2005            National Association of Realtors TRC Designation
- 1999            Florida Association of Realtors Mediator Certification Program
- 1979            Licensed Real Estate Broker
- 1974            Licensed Real Estate Salesperson

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**Professional Service:**

2011 Miami Association of Realtors Board of Governors  
2011 Co-Chair Merger Committee  
2011 President of Northwestern Dade Association of Realtors  
2010 President-Elect of Northwestern Dade Association of Realtors  
2009 & 2010 Director of the Florida Association of Realtors  
2004 to 2011 Lifetime Member and Director of Northwestern  
Dade Association of Realtors  
2006 & 2007 Florida Association of Realtors Director (FAR)  
2006 President of Northwestern Dade Association of Realtors (NDAR)  
2005 President-Elect of Northwestern Dade Association of Realtors  
2000 Secretary of Northwestern Dade Association of Realtors  
1998, 99, 2001-03 Treasurer of Northwestern Dade Association of Realtors

1978 to Present Chairperson of (NDAR):  
2006-07 Award Committee  
1998, 99, 2001-03 Budget and Finance Committee  
2006 Commercial International Committee  
1993, 94, 2005-07 Education Committee  
1978, 79, 2001, 02 Grievance Committee  
1981, 94, 2005-07 Installation Banquet Committee  
2006 Political Affairs  
1994 Professional Standards  
1978 – 80 Public Relations Committee  
2006 RPAC Committee  
2006 Strategic Planning Committee

1976 to Present Member of (NDAR):  
2001-05, 2008-09 Awards Committee  
2004-09 Budget and Finance Committee  
2000-09 By-Laws Committee  
2005 Commercial International Committee  
1976-77, 81-85 Grievance Committee  
1982, 95 Installation Banquet Committee  
2001-06 Legislative Committee  
2000-06 Mediation Committee  
2006 Membership Committee  
1995, 2001, 06 Political Liaison Committee  
1990-93, 95, 2003-09 Professional Standards Committee  
1982 Program Committee  
1983 Public Relations Committee  
2006-07 South East Florida MLX Committee  
2005, 07 Strategic Planning Committee

2001 to Present FIU Alumni Association Lifetime Member

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**Professional Awards:**

2011	Northwestern Dade Association of Realtors President Award
2009	Northwestern Dade Association of Realtors Realtor of the Year Award
2005-2007	Outgoing Director Award
2007	Florida Association of Realtors Honor Society
2006	Northwestern Dade Association of Realtors President Award
2006	Florida Association of Realtors Honor Society
2006	Shining Star Award
2006	Board Committee Service Award
2005	Florida Association of Realtors Honor Society
2004	Outstanding Board Service Award
2003	Lifetime Member Board of Director
2001-2003	Outgoing Director Award
2002	Harry C Blews Code of Ethics Award
2001	Outstanding Committee Member Award
1998-2000	Outgoing Director Award
1998	Community Service Award
1997	Visionary Award
1995	Millionaire of the Year Award
1994	Harry C Blews Award

*References Provided Upon Request*